

**2020 USER'S MANUAL**

APPENDIX VIII

**MISSED BIDDING LETTER**

NAME OF FIRM: \_\_\_\_\_

PROJECT ESTIMATOR/CONTACT: \_\_\_\_\_

We missed bidding to:

\_\_\_\_\_  
(BLACK CONSTRUCTION - name of general or mechanical firm)

on PROJECT:

\_\_\_\_\_

Please consider our bid addressed to:

\_\_\_\_\_  
(WHITE CONSTRUCTION - name of general or mechanical already bid to)

as if it were submitted to:

\_\_\_\_\_  
(BLACK CONSTRUCTION - name of general or mechanical firm)

This notice must be received not later than 4 hours prior to the General / Mechanical Contractor closing.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_